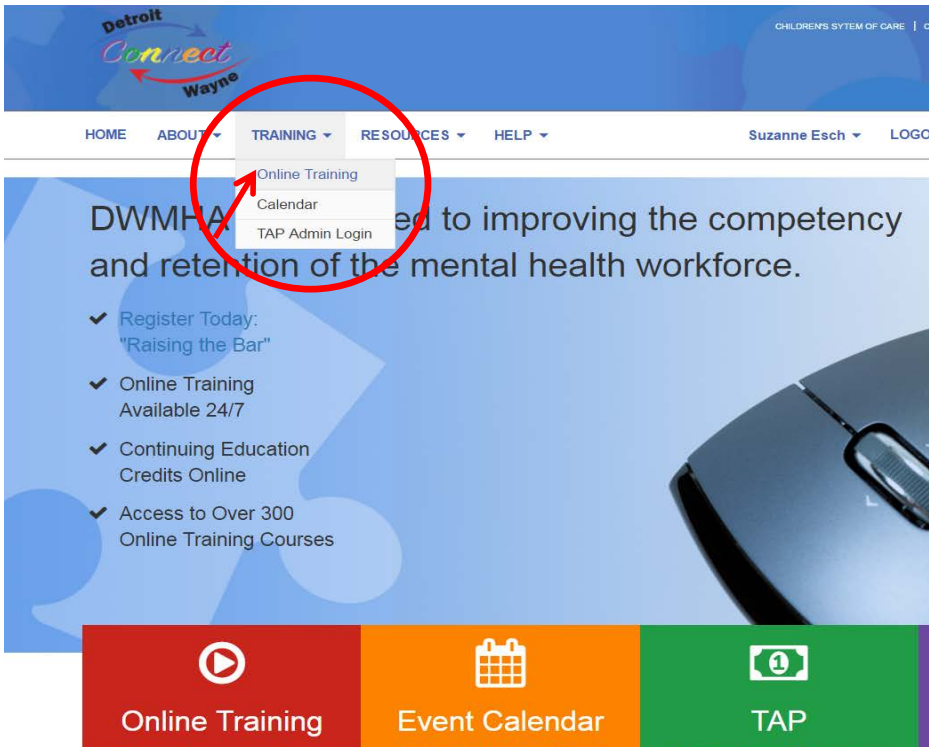


VCE Online Training Instructions

www.dwctraining.com



Step 1

A) From the “Training” drop down, select **“Online Training”**

VCE - Online Training

Home » Training » Online Training

If you are having trouble with an online course or training video, please contact the **Technical Support Specialist** at DWMHA VCE Help Desk phone: (313) 451-3792.

Show/Hide Filters

Keyword

Speaker/Presenter

Credit Type

Credit Hours

Filter

Clear

Required Courses Supplementary Courses Training Videos Self-Study Video Links

[Abuse & Neglect: Reporting Requirements](#)

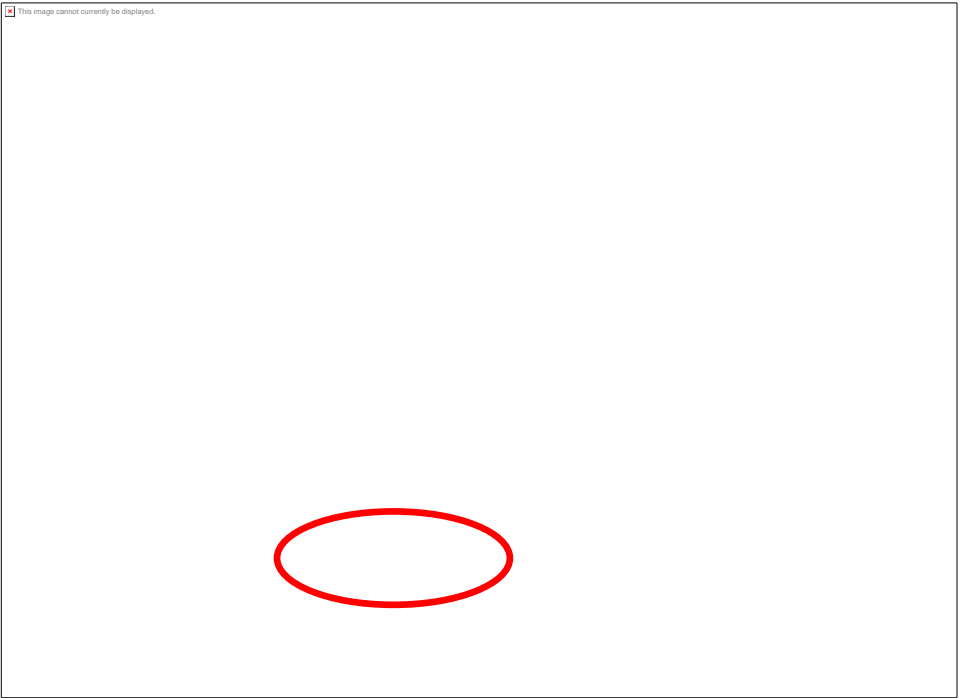
****An important message from the Wayne County Prosecuting Attorney****

[Click here to download >>](#)

This course discusses abuse and neglect of children, dependent adults, and elder adults. Also, included is information on

Required Courses

- Abuse & Neglect: Reporting Requirements
- Anti-Harassment & Non-Discrimination Training
- Cultural Competence: A Foundational Course for **Employees**
- Emergency Preparedness
- Infection Control & Standard Precautions
- Limited English Proficiency (LEP)
- Medicaid Fair Hearings, Local Appeals & Grievances
- Medicare Fraud & Abuse
- Medicare/Medicaid General Compliance
- Person-Centered Planning and Individual Plan of Service for **Direct Support Professionals (DCW)**
- Recipient Rights Annual
- Recovery-Enhancing Environment



Step 3

C) To find **Medication Administration**, click **“Supplementary Courses”**

Required Courses Supplementary Courses Training Videos Self-Study Video Links

Click on the categories below to view courses.

SHOW ALL / HIDE ALL

- ACT
- Adult Topics
- All Audiences
- Autism
- Birth to Six
- Children's Topics
- Community
- Co-Occurring Disorders
- Core Competencies
- Cultural Competence
- Direct Care

Step 4

D) Scroll down and click on **“Direct Care”**

professionals and the individuals to whom they provide support services. Part 4 of 4 concludes the series with final thoughts on establishing empathy, meeting basic needs, and the impact of brain structure on behavior. This module will take approximately 45 minutes to complete.

Duration: 45 min

Credit Types: NBCC, QIDP, QMHP, Training Hours

Frequency: One-time only

Human Sexuality: Sexual Awareness for Children & Adults with Mental Illness or Intellectual / Developmental Disabilities

This course will take approximately one half-hour to complete. This course will explore the various stages of sexuality in children and adults with mental illness or a developmental disability.

Duration: 30 min. **Credit Hours:** 0.5 **Credit Types:** NBCC, CMHP, QMHP, QIDP, Training Hours **Frequency:** Once

Duration: 30 min

Credit Types: NBCC, CMHP, QIDP, QMHP, Training Hours

Frequency: One-time only

Medication Administration Refresher

This 30 minute course is intended as an annual refresher course for direct support professionals. It should not be used in place of a thorough introductory training. This course addresses appropriate medication administration and common mistakes made during the administration of medication in residential settings.

Duration: 30 minutes

Credit Types: Training Hours

Frequency: Biennial

Seizure Disorder: How to Care for Someone Having a Seizure

This training is designed to meet the Michigan Department of Health & Human Services (MDHHS) certification requirement for direct support professionals providing services to people with seizure disorders. It will take approximately 15 minutes to complete. It is recommended that you complete VCE's Emergency Preparedness course before Seizure Disorders. This training does not award any Continuing Education Credits.

Frequency: Biennial

Step 5

E) Scroll down and select "**Medication Administration Refresher**" to take the course

→ Final and Most Important Step ←

Notify your **Home Manager** and the **Operations Office** of the courses you completed.

- To notify the office please do one of the following:

- 1) Call (734) 261-1094 Ext. 224 to speak with Kim Ross
- 2) Email Kim Ross at: Kim@lifecenterinc.net